



MINISTRY OF WATER, SANITATION  
AND IRRIGATION



WATER SECTOR TRUST FUND

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# NOTICE FOR REGISTRATION OF SUPPLIERS AND SERVICE PROVIDERS FOR FYs 2025-2027

Water Sector Trust Fund (WaterFund) is a State Corporation under the Ministry of Water, Sanitation and Irrigation and established under the Water Act, 2016, Section 113, with the mandate to provide conditional and unconditional grants to the Counties and to assist in financing the development of and management of water and sanitation services in the marginalised and underserved areas.

To enhance the capacity of the WaterFund in carrying out its mandate, we are in the process of registering suppliers for the supply of goods, and provision of services and works for the period 2025-2027 Financial Years. **Currently registered service providers who wish to be retained in the register should apply and submit up-to-date information as requested in the registration document.**

CATEGORY	DESCRIPTION	ELIGIBILITY
<b>SUPPLY OF GOODS</b>		
<b>Category 1</b>	Supply of general and printed stationery	Special Groups
<b>Category 2</b>	Supply of computers, electronic equipment and related accessories and consumables	Open
<b>Category 3</b>	Supply of motor vehicle tyres, tubes and batteries	Special Groups
<b>Category 4</b>	Supply, repair and maintenance of office furniture, furnishings and fittings, curtains and window blinds	Open
<b>Category 5</b>	Supply of calling & scratch cards, satellite phones airtime	Special Groups
<b>Category 6</b>	Supply and delivery of clean drinking water	Special Groups
<b>Category 7</b>	Design and printing services for promotional items (T-shirts, umbrellas, caps, and banners)	Special Groups
<b>Category 8</b>	Supply and maintenance of PABX, telephone heads and other telecommunication equipment and spares, satellite phones	Special Groups

CATEGORY	DESCRIPTION	ELIGIBILITY
<b>Category 9</b>	Supply and delivery of sanitary, cleaning materials and Detergents	Open
<b>PROVISION OF SERVICES</b>		
<b>Category 10</b>	Provision of insurance brokerage services (Motor Vehicles, Fire, Burglary & Fidelity)	Open
<b>Category 11</b>	Provision of insurance brokerage services (Medical services, Group personal accident (GPA) and Group Life (GL).	Open
<b>Category 12</b>	Provision of air ticketing agency services	Special Groups
<b>Category 13</b>	Provision of office cleaning services	Special Groups
<b>Category 14</b>	Supply, repair, maintenance and servicing of office furniture/equipment	Special Groups
<b>Category 15</b>	Provision of ICT consultancy services and support services	Open
<b>Category 16</b>	Provision of taxi and car hire services (Saloon cars, vans, minibuses and buses)	Special Groups
<b>Category 17</b>	Provision of mail delivery and courier services	Open
<b>Category 18</b>	Provision of team building and change management services	Open
<b>Category 19</b>	Provision of HR management consultancy	Open
<b>Category 20</b>	PR/Advertising services (design, layout & printing of newsletters, booklets, strategic plan, brochures, etc.)	Special Groups
<b>Category 21</b>	Provision of legal services	Open
<b>Category 22</b>	Provision of photography & audio-visual production/ filming and documentary services	Special Groups
<b>Category 23</b>	Market research / institutional survey consultancy services	Open
<b>Category 24</b>	Provision of fumigation and pest control services, and sanitary support services	Open
<b>Category 25</b>	Provision of event planning/management and decoration services	open
<b>Category 26</b>	Provision of occupational health, safety and environment services	Open
<b>Category 27</b>	Provision of motor vehicle repairs and maintenance services (Provide certificate for Ministry of Public Works Government-approved garages)	Open
<b>Category 28</b>	Provision of web design, hosting and maintenance consultancy services	Open
<b>Category 29</b>	Provision for development of corporate communications strategy consultancy services	Open
<b>Category 30</b>	Provision of HR Recruitment Consultancy Services	Open
<b>Category 31</b>	Provision of public relations and communication consultancy services and support services	Open
<b>Category 32</b>	Provision of clearing and forwarding agency services	Open

CATEGORY	DESCRIPTION	ELIGIBILITY
<b>Category 33</b>	Provision of hotel conference and accommodation - Nairobi, Mombasa, Kilifi, Lamu, Tana River, Garissa, Wajir, Mandera, Isiolo, Nakuru/Naivasha, Turkana, Kajiado, Taita Taveta, Machakos, Marsabit, West Pokot, Eldoret, Samburu, Kitui, Baringo	Open
<b>Category 34</b>	Provision of valuation, asset marking & tagging	Open
<b>PROVISION OF WORKS</b>		
<b>Category 35</b>	Provision of small works services (Repairs, partitioning, renovation and painting services) Mandatory NCA registration	Open
<b>Category 36</b>	Provision of electrical works (EPRA registration requirement and NCA registration)	Open

Interested suppliers and service providers are directed to download the registration tender document from the WaterFund's supplier registration site <https://waterfund.go.ke/supplier-registration> or the Public Procurement Information Portal (PIIP).

Completed registration of suppliers' documents should be submitted/uploaded through a link and instructions found at the same website: <https://waterfund.go.ke/supplier-registration> on or before **15<sup>th</sup> July, 2025 at 10.00AM.**

The list of the successful bidders will be posted on our website by 31<sup>st</sup> August 2025.

*WaterFund reserves the right to accept or reject any application in part or in whole and is not bound to give reasons for its decision.*

**Youth, Women and Persons with Disabilities (Special Group categories) service providers registered with the National Treasury are encouraged to continue registering.**

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**For WaterFund's complaints and access to information procedures and redress mechanisms, kindly follow the link: <https://waterfund.go.ke/access2info>**

**WaterFund is ISO 9001:2015 Certified by KEBS**